

MDSL April 2008 Minutes 4.24.08

Date: April 24, 2008

Meeting called to order 7:40pm

Members in Attendance: Terry Kelly, Jenn Kernan, Cindy Bilbie, Lisa Miller, Melinda Landis, Cathy Surguy, Sue Mullanary, Jill Steines, Judy Holloway, Mike Koval, Dawn Weaver

Visitors: Kirk Moeller

OPEN BUSINESS:

Every board member needs to go to the EPYSA website and complete the risk management form and then send an email to Cathy to let her know you have done it.

PRESIDENT'S REPORT (Terry Kelly)

- All board members will need to go to EPYSA website and do the risk management form for the 2008-09 season and then please forward Cathy a short email stating you have done it.
- I have received everyone's descriptions of their positions as to what they feel is entailed in their job. I assume that anyone who did not respond with a description of their job duties is content with the wording of it that is already stated in the present bylaws. I will write up all the changes and amend the bylaws and then send them out next week to all board members to review and make any changes. Then I will make final adjustments and have them to present at our May board meeting for a vote to approve. **Need to contact an older board member and find out why VP's are listed the way they are in the bylaws.
- I have called the Y and emailed them with our concerns over the fields and have not yet received a response worthy of noting. I will be on them next week and show up at their doorstep to try to get definitive answers as to when the fields will be ready and how exactly our money is being used since they are not ready as promised. I intend on having a full report for the board as to where we stand with them by the May meeting.
- Will be using the Shrewsbury Library's computers for people to register on line. If needed, then we will have paper forms as well. Also, suggested putting flyers in schools so players know where to go to register.
- Mike Knott has made some suggestions to me as to how to obtain land grants for possible fields and I will have him elaborate and either he will come and explain or I will report his info at the next meeting.
- Thanks goes out to Jeff Brady for writing the letter needed that helps promote Codorus obtaining new fields that we could possibly use also in the future.
- Could every board member come up with one community or corporate sponsor that they think would be interested and be able to obtain for Mason Dixon. I don't want people to solicit anyone, just come up with one for suggestion so we have a lists as a starting point. Please have for May's meeting.
- June's meeting date that is scheduled may have a conflict due to graduation being on the same day. We can discuss it and possible other dates at the May meeting.
- Lisa Miller will be in charge of calling games for Saturday due to inclement weather.
- Protocol for A & B teams. Players try out of an age level. If enough players and a coach for a B team then there will be 2 teams. Players can not request that they are trying out for either A & B team.
- Minutes will be taken at every travel committee meeting by Terry and presented to the board.
- There will be a check and balances with evaluation forms. Numbers will be double checked to make sure there is accuracy before coaches are called.

- Review of MDSL travel evaluation guidelines.

1ST VICE PRESIDENT’S (IM REGISTRAR) REPORT (Judy Holloway)

Would like an update on the following information:

1. Have birth dates been checked on all players signed up and have calls been made to those who cannot try out? Judy has called the 2 players on U9 to inform they are underage.
2. If a child makes the date by birthday but not grade, can they still try out even if they have not played a year of “true” soccer. If so, do we need to change our registration forms for next year to avoid problems?
3. Am I in charge of ordering IM uniforms? Has it been done already? Terry suggested that Scott from Sports of Course come to a meeting to discuss. Judy will also look into other suppliers for uniforms.
4. Do I need to do anything with Travel uniforms? Jill Steines is in charge of travel.
5. Are we allowing children to play up a league in IM ONLY if their parent coaches? What if we have enough coaches? Mike Koval addressed and he does not have a problem but does not want players to bypass short sided just because they don’t like it. Does not want to advertise.
6. Am I in charge of refunds for children who do not make travel teams? Have all checks been deposited for the travel registration?
7. Are we having one night where people can sign up in person for IM? Are we only doing it on-line?
8. Were the forms dropped off at the schools? Stacy Gallegos is taking care of dropping these off.
9. Registration forms will not be accepted at try-outs!!

Registrar Report (Stacy Gallegos)

I. Travel Reg.

- Φ Both walk-in’s went well with over 100 travel registrants
- Φ No complaints about fee increase
- Φ No complaints about no family discounts

<p><u># Boys Registered and listed by age groups:</u></p> <ul style="list-style-type: none"> ○ U9/B – 17 ○ U10/B – 14 ○ U11/B – 11 ○ U12/B – 11 ○ U13/B – 3 ○ U14/B – 3 ○ U15/B – 2 ○ U16/B – 1 	<p><u># Girls Registered and listed by age groups:</u></p> <ul style="list-style-type: none"> ○ U9/G – 6 ○ U10/G – 8 ○ U11/G – 10 ○ U12/G – 11 ○ U13/G – 8 ○ U14/G – 8 ○ U15/G – 0 ○ U16/G – 4 ○ U17/G – 0 ○ U18/G – 0 ○ U19/G – 1 (NO PAYMENT RECEIVED)
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- Φ Thank you Lisa, Laura, Jill, Jenn, Stacy & Cindy for volunteering your time as always to benefit the children of our community
- Φ Reg forms will be accepted thru April 19th via mail
- Φ Pre-reg. is required for tryouts
- Φ U9 player not eligible to play according to MDSL regulation instated after last season:
 - U 9 players that are not age appropriate must be grade appropriate to be eligible for U9 Division.

- Players in this category need to be notified of their ineligibility

Head coaches shirt size needs to be added before launch – (Lisa, Mike, and Stacy met on Sun 4/11 for a few hours and ironed out these last minute details)

- Lisa & Stacy have completed two successful trail runs of IM reg. and CC payment.
- Site is ready to launch with Lisa's approval.
- Flyers will go home through the school district/flyers still need to be printed.
- Reg. Forms will still be available on the new site for download and mail in payment option.

2nd VICE PRESIDENT'S (FIELD MAINTENANCE) REPORT (Open) Mike Knott acting Coordinator

Fifty cases of paint were delivered to Judy's house for the spring and fall season. Terry will be making arrangements with Mike Knott regarding alternate storage options. The fields book will be returned to Mike Knott.

Terry received a letter from Wayne Mccella stating that the stadium fields are closed.

Suggested that MDSL use the New Freedom fields for fall season. Terry will check with borough. Terry will also check with Shrewsbury Elementary.

3RD VICE PRESIDENT'S (SOCCER APPRECIATION) REPORT (Dawn Weaver)

Saturday, September 20th is Soccer Appreciation Day.

4TH VICE PRESIDENT'S (PUBLIC RELATIONS) REPORT (Lisa Miller)

Just an FYI based on a question that Melinda had brought to my attention. I doubled checked with Blue Sombrero and all coaches and administration that want access to the "teams" tab which is only viewable at this point to full admin users, will have to register on line and make an account. Then there is a form to fill out that I then send to Blue Sombrero. They then give privileges to the "teams" tab. I cannot. This will give all coaches access to the teams tab once teams are created. This form will be available shortly to me. There will be scheduling, fields etc available on this tab. We can email all coaches this information after teams are established. Coaches are still responsible for giving out this information as they have in the past because there is no way of giving all users admin access to this tab. In other words it's not a page accessible to the public for security reasons. Coaches do not have to use it but it would be very beneficial to them

Travel won't at this point need to do this since we did not do on line registration. The manual set up for that would be very time consuming and would have to be done by the registrar for travel alone. Also, it is imperative we get some sort of email address for those not wanting to register on line **so there should be a spot for it on the down loadable form!** Unfortunately we do have to create an account for them with user name and pass word so we should use email for user name and something simple for the pass word.

*Judy this is under the **Admin** tab towards the bottom and is called **Manual Order** then **Add new Customer**. We would then simply give the information we create to the participant to use if they chose to in the future. The register should keep a separate spread sheet for those done manually just for the record. HOPEFULLY we can highly encourage all to register on line and there will be minimal done manually.

I can change the downloadable form. We should only hand **the flyer** out to schools and I'm willing to assist/encourage those that come to walk in how easy it is to do on line! Then if they don't have email (not from another family member or other) we may have to create one from all the free ones available (yahoo, hotmail etc.). Again, sounds like a lot but I'm hoping there will be very little and that we should be able to accommodate all that can't do it themselves.

The web site looks great and is ready to go live. I added a medical release form for the 2008 IM registration program to check as a waiver and then in section one to print out, fill out and give to his/her coach. If this is an incorrect procedure I can change that. Everyone did a fantastic job on their individual programs. I have used to register my kindergartener in the IM program...paid using my credit card and it was easy, fast, and efficient. Please look over the sight and give me your feedback and if you notice an error please let me know. I want to go live ASAP. This would mean our old website would be forwarded directly to the new web site. When anyone would type www.masondixonsoccer.com, it will automatically go to the new sight as soon as I make the forwarding request. One concern is I copy and pasted

directly from the old site for certain links and files. Once the old sight is down I don't know if those links will go down with it. In case this happens I have all the files saved.

SECRETARY'S REPORT (Jenn Kernan)

No Report

K-3 INTRAMURAL COMMISSIONER'S REPORT (Mike Koval)

K-3 IM

1. Discuss IM registration- website issues, grade/age breakdowns, player ratings, start up schedules
Website appears to be set up, any objections to getting started- run through June 15.
Still trying to work out formula with Blue Sombrero to be able to add player ratings- Need to be secure with only admins.
2. Short Sided- Will have plan and recommendations for short sided at May meeting, if time allows. Would this be more appropriate for June?
3. Discuss having clinic with John Fellenbaum for Short Sided again this year-board agreed this is a great idea. Mike will contact directly to check availability.
4. If player decides to play up then parent MUST be the head coach.

4-12 INTRAMURAL COMMISSIONER'S REPORT (Cindy Bilbie)

IM walk-in registration will be May 27th at Southern York County Library from 6-8:00pm. Flyers will indicate that players can either go online themselves or come to library for help.

TRAVEL REGISTRAR (Cathy Surguy)

I need to bring up about everyone doing their risk management form. That would be all board members and coaches and asst. coaches. Also, going over tryouts which you should already have that info, from Terri.

Any question or comments on travel evaluations please let Cathy know.

Once final numbers are received from Judy, then try outs can be firmed up. There are 6 definite for the boys.

Needs to know who is available for tryouts.

Cathy received a price for uniforms from Scott at Sports of Course. Cathy has a bill where MDSL paid \$30 too much. Terry will check with Rich.

York USA meeting is May 14th at 7:30pm in Dallastown at York Township building. Terry will attend.

Last day to make changes for spring travel teams is April 30th.

TREASURER's REPORT (Rich Valway)

I am requesting approval to close the money market fund at M&T Bank and transfer those funds into our checking account (approximately \$5,600). Due to extremely low interest rates, the monthly fees exceed the interest earned and I think the money should not be tied up in a long term CD.

Also, I will follow-up with Cindy & Terry regarding the Scholarship selection prior to the meeting so they can review with the board if requested.

I just received a reconciliation report from Blue Sombrero. This will be a great feature for the I.M. Registration and the others once implemented. However, I would raise the question for Board consideration: Should we add the credit card Merchant fees (3.4% of total charge) to the player's bill upon registering?

For example: if you look at the attached report you will see \$5.44 deducted from our income for the CC fees. This amount will be around \$1200 total if we have 440 registrations paying by credit card online. That is \$1200 we did not take into account when finalizing registration fees. I realize we have already increased fees for registration, but I don't feel that another \$2.72 per person is unreasonable.

GAMES COMMISSIONER'S REPORT (Open Position)

Games Commissioner/ Scheduler- Still working with Terry until we have new appointee.

1. Recommend refs meetings (Mandatory one time) - schedule one in June and one in July.

TRAVEL TEAM COORDINATOR'S REPORT (Open)

INDOOR COORDINATOR'S REPORT (Jeff Brady)

The porta-potty issue is closed. As it turns out, SYC only funds the Shrewsbury Elementary porta-potty through July 15th. MDSL does not use the field until August so there is no need to contribute.

FUNDRAISING (Melinda Landis)

Question from Jeff Brady - I would like to suggest the Kohl's fundraiser (see this website <http://www.kohlscorporation.com/CommunityRelations/Community06.htm>). Soccer Moms love Kohl's! I think this would sell very well. Are we planning to form a sponsorship/fundraising committee? The SYC bull roasts are a big hit and if we should decide to do one, I suggest we avoid clashing with theirs which are always in January and April. Late August may be an opportune time after everyone returns from summer vacation. The SYC Bull Roast this weekend has a silent auction, etc. to raise additional funds. Anyone interested in tickets? It is Saturday night from 7:00 to 11:00 at New Freedom Community building. In addition, we should consider a previous suggestion to sell merchandise online. I suggest we take orders online and deliver product through the teams during each season. This would eliminate the need to ship products which costs money. We could also sell additional products at Soccer Appreciation Day and any fundraising events we decide on. The new uniforms are a hit and parents have expressed interest in ordering jerseys, etc.

From the spring fundraiser we raised \$2356.00. There were 186 items sold. Pick-up is Tuesday, May 6th at Video Tymes from 5-7:00pm.

TRAVEL UNIFORMS (Jill Steines)

Terry spoke with Jill regarding ordering patches.

EQUIPMENT CHAIRPERSON (Sue Mullinary)

Everything is good with equipment.

Meeting adjourned at 9:43 pm

Next meeting will be: May 8, 2008 @ 7:30 pm

Dawn Weaver made motion, Sue Mullinary seconded. Motion carried.